

## SECTION 14 – JOINT HEALTH AND SAFETY COMMITTEE

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## **JOINT HEALTH & SAFETY COMMITTEE**

GRD Construction Ltd. shall maintain a health and safety committee, as it recognizes the importance and value of that committee.

This committee shall be made up of no less than 2 members. This membership shall consist of an equal number of management and labor and/or safety department representatives. Representatives from all areas are encouraged to attend so all workers can be represented and open communication of all issues can be discussed openly and freely at all meetings.

The company will provide access to minutes of the safety committee meetings to all its employees.

The company will provide time for worker representative to attend meetings.

The company will provide management representatives as able to attend meetings.

Note: The information in this policy does not take precedence over applicable government legislation, with which all employees should be familiar.

**Date – August 1, 2013**

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**Bobby Janjua – CEO**

**PURPOSE AND OBJECTIVE OF COMMITTEE**

The purpose and objective of the health and safety committee will include, but not limited to. The following:

- To convene regular quarterly meetings for the purpose of reviewing occupational accidents and diseases, their causes and means of prevention; of reviewing remedial action required as a result of investigations or inspections, and of reviewing other matters pertinent to industrial health and safety.
- To ensure that the policies contained in the company's Safety and Loss prevention program are being adhered to by an employer and the workers, provided that recommendations for corrective action will be channeled through the appropriate levels of supervision.
- To consider recommendations from workers with respect to occupational safety and health matters, and, where necessary, to advise the company of an unsafe working condition and/or recommended means by which any unsafe work practice be controlled or eliminated.
- To recommend to the company new safety practices and changes to safety practices and general policy with respect to occupational health and safety.
- To promote safety awareness and activities within the work force.
- Review of major accidents.
- Review of WCB inspection report including the date and name of the inspector.
- Review work place inspections and accident investigations
- Accidents or injuries requiring further investigation
- First aid policy
- New business
- Secretary's signature

## **PERIODIC REVIEWS OF THE OCCUPATIONAL HEALTH AND SAFETY PROGRAM POLICY**

The Safety and Loss Prevention Program at GRD Construction Ltd. will be reviewed and evaluated at least annually by the safety Coordinator. The evaluation will be under taken to ensure that the program is being utilized and is effective in its goals.

A written report developed as a result of this review, will be prepared and presented to the company's President for review and recommendations.

The President, following review of the report, will take the following measures and actions with the intent of maintain and improving the effectiveness of the Occupational Health and Safety Program.

- Report, assess and interpret report findings.
- Establish an action plan which prioritizes safety and health needs indicated by the report
- Implement the action plan.
- Monitor and evaluate the action plan